



STATE CONFERENCE 2025





WHAT: NYS SkillsUSA State Leadership Conference

WHERE: The NYS State Conference will be held at:
New York State Fairgrounds

WHEN: April 23-25, 2025

REGISTER: Online at SkillsUSA-register.org



LETTER FROM THE STATE DIRECTOR

Dear Advisors,

As you prepare to register for the State Leadership Conference, please read the following information carefully. The following packet contains all the information you need to register your students for this year's conference. If you have any questions, please feel free to contact me at 585-733-6546, or mmccloskey@nysskillsusa.org

Please note the following:

- ALL conference pre-registration payments or po's must be received NO LATER than 5:00 p.m. on March 1, 2025
- The conference registration fee is **\$110.00**.
- Pre Conference registration will be online by December 1, 2024 and should be filled in and sent to registrations@nysskillsusa.org by March 1, 2025
- Conference registration will be conducted online at the National SkillsUSA registration site: www.skillsusa-register.org/Login.aspx. **All competitors must be Skills members by March 1, 2025, even TPP schools.**
- Hotel forms are due by March 28, 2025 to the rooms@nysskillsusa.org link. Room rates are single \$375.00 per person, double \$270.00 per person. Hotel assignments will be posted by **April 7, 2025**.
- Hotel: Check in time at the hotel is 3:00pm. **Please do not arrive before this.**
 - Black pants/skirt, white dress shirt & tie or blouse, or white polo shirt are the minimum dress requirement for all official activities.
 - Competition dress must be worn during all competitions. Check standards for competition dress.
 - A copy of the rooming form is included in this packet. **Please use the form online.**
- A tentative program will be posted when available.
- **New this year:** All competitors except Basic contestants will take the PDT at orientation.
- **New this year:** There will be no name substitutions after April 19, 2025.
- The 2023-2024 competition theme is: **SkillsUSA: No Limits.**

The state pin design is due to me by **January 6, 2025** and can be found on the **NYS SkillsUSA Web site at nysskillsusa.org**.

If you have a student that is interested in being a state officer for next year please have your students fill out the on line application form. Please have interested candidates complete the Officer Application packet. A copy of the form is posted on the NYS SkillsUSA website at www.nysskillsusa.org

Thank you

Midge McCloskey

NYS SkillsUSA Director



Instructions for Spring Conference Registration

1. Go to the skillsusa-register.org
2. Go to Join and log in
3. After you log in click on the “click here for conference” tab and choose Spring Leadership
4. Click new registrant
5. Choose student
6. It should pop up complete if not fill in name, address, registration type, **t-shirt size and birth date** (make sure you put in both) **If you do not put in all the information, it will not save.**
7. Hit save and go on to the next student
8. Remember to register the advisors
9. **You do not need to email or send me your registration**, I can access it from the web site
10. Use the t-shirt form on the nysskillsusa.org forms page **only for additional t-shirts**



SkillsUSA NEW YORK Leadership & Skills Conference 2025

Go To forms on the NYS SkillsUSA Web site to find all forms needed:

- ✓ STUDENT AND ADVISOR HOTEL RESERVATION FORM

FYI

Rates:

Single - \$375 pkg. (includes meals)

Double - \$270 pkg. per person (includes meals)

Occupancy for one hotel room for two consecutive days

- Rates include the following:
 1. Gratuity
 2. Meals
 1. Dinner on Wednesday & Thursday
 2. Lunch on Thursday
 3. Breakfast on Thursday & Friday

Extra night - \$150 (NO MEALS)

Instructions:

- E-mail all Hotel forms to rooms@nysskillsusa.org
- Must be received by **March 28, 2025**. No exceptions.
- Hotel Locations will be posted on April 7, 2025
- **If rooming with another school it must be noted on the form**
- Please identify any special needs in writing

- ✓ Additional T-SHIRT ORDER FORM

- **Due Date March 31, 2025**
- **Send to Midge McCloskey mmccloskey@nysskillsusa.org**

- ✓ NATIONAL DELEGATE FORM

- **Take to House of Delegates**

- ✓ PAYMENT WORKSHEET FORM

Send with every payment to Rachael Piccolo at:
rpiccolo@nysskillsusa.org

- ✓ CANCELLATION / REFUND REQUEST FORM



SkillsUSA NEW YORK

Leadership & Skills Conference 2025

Advisor Responsibilities

As the lead advisor for my chapter I will:

1. Review permission forms and medical releases. Check for allergies and special medications.
2. Patrol the halls and make sure all students are in their rooms and enforce the curfew.
3. Participate in all general sessions and make sure all other advisors and students arrive on time and attend. Each advisor will be assigned contestants and will make sure they reach their contest site.
4. Review the safety procedures of the hotel and venues we are attending and make sure the whole delegation is aware of them.
5. Make sure no student uses transportation other than the schools or buses provided by NYS SkillsUSA.

Chapter _____

Lead Advisor _____

Date _____

Please email completed form to:

Midge McCloskey

mmccloskey@nysskillsusa.org

Additional T-Shirt Order Form ONLY

Extra T Shirts are \$10.00ea.

- T-shirts are included on the conference registration form that will be filled out for every registered participant. This year every shirt will be ordered through the registration form on-line; a category choice will be on the form under t- shirt, a drop down box will appear for size selection.
- Additional shirts orders MUST be received by **March 29, 2025**. **NO** size changes or additions after this date.
- If form is **NOT** received on time, **NO** extra shirts will be received by your center.
- **Send** order and payments to: Midge McCloskey
- **Payable** to: SkillsUSA New York:

Rachael Piccolo
21 Pine Knoll Drive
Rochester, NY 14624

Email to: mmccloskey@nysskillsusa.org

School Name:

Advisor Responsible for order:

Email address:

Number of Registered Participants for State Conference:

<u>SIZE</u>	<u>QUANTITY</u>
SMALL	
MEDIUM	
LARGE	
X-LARGE	
XX-LARGE	
XXX-LARGE	

TOTAL NUMBER OF ADDITIONAL T-SHIRTS ORDERED

EXTRA T SHIRTS ARE \$10.00ea.

NOTE: E-mailed forms will receive acknowledgement of receipt within 24 hours.

Please call Midge McCloskey if not received.



**SkillsUSA New York
Leadership and Skills Championships
Syracuse, New York
April 23-25, 2025**

Worksheet for Payment:

School:

Contact Person:

Work Number

Email address:

Home Number

Cell Number

#	Additional materials fees @ \$30.00 ea. contest totaling	\$0.00
#	Additional registration fees @ \$110.00 per person totaling	\$0.00
#	People in Double Rooms @ \$270.00 per person attending totaling	\$0.00
#	Single Rooms @ \$375.00 per person attending totaling	\$0.00
#	Extra Night Double Rooms @ \$75.00 per person attending totaling	\$0.00
#	Extra Night Single Rooms @ \$150.00 per person totaling	\$0.00

If you make a mistake, please don't delete, use the reset button to clear form.

Total Payment \$0.00

PLEASE include this form every time you send a payment

To: Rachael Piccolo

21 Pine Knoll Drive

Rochester, NY 14624

Email to: rpiccolo@nysskillsusa.org

SkillsUSA NEW YORK
STUDENT AND ADVISOR HOTEL RESERVATION FORM
DUE MARCH 28, 2025 to rooms@nysskillsusa.org

Please Use a Separate form for male and female: Check **ONLY** one - Female Male

School Name:

Address:

School Phone:

Fax:

Key Advisor:

Email:

Home Phone:

Cell Phone:

*****Must Answer:** BUS WILL REMAIN to transport students during conference: Yes No

*****Must Answer:** Our School Will Attend the Chicken BBQ on Thursday Night: Yes No

ADVISORS/CHAPERONES/BUS DRIVERS (one or two per room)

Name (first person)

Name (roommate)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

STUDENTS (one or two to a room)

Name (first person)

Name (roommate)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.
- 16.
- 17.
- 18.
- 19.
- 20.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.
- 13.
- 14.
- 15.
- 16.
- 17.
- 18.
- 19.
- 20.

Single Rooms

Double Rooms

TOTALS

Total Rooms

Total People



SkillsUSA New York
CANCELLATION / REFUND REQUEST FORM

(Please Print or Type)

School Name: _____ Who check is to be made out to: _____ Phone: _____
Advisor: _____ Home Phone: _____
Email: _____ **Address to where check is to be sent:** _____

Hotel Name: _____
Number of **Cancelled Rooms:** _____
Singles: _____ Doubles: _____
Total Cancelled Rooms: _____

Refund Amount: _____

I, _____, certify that room cancellations were made
on _____ or before **April 12, 2025**

Signature (Advisor) Date

I, _____, acknowledge receipt of this form, and will make
the necessary adjustments.

Signature (Hotel Representative) Date

FOR REFUND PAYMENT: Submit completed form to Rachael Piccolo, 21 Pine Knoll Drive, Rochester, NY 14624.
NOTE: Refunds will only be paid to the schools meeting the April 12th cancellation deadline date. This form must be filled out completely and turned in at the time of the requested refund. Cancellations after the deadline due to extenuating circumstances, (personal illness, death in family, etc.) must be properly documented and submitted in writing to Midge McCloskey.
ADVISOR: Please maintain 1 copy for submission at the time of the refund request, along with your original rooming forms.
HOTEL PERSONNEL: Please maintain a copy for your files, and return (fax or mail) the SIGNED form to the advisor.



New York State SkillsUSA Statesman Award Check-off Sheet

Name: _____

Chapter: _____ Area: _____

A. Contestants before the conference – work with your advisor at your CTE School

B. Delegates during the conference – you must work with a state officer

- _____ 1. What are the SkillsUSA Colors and what do they represent?
- _____ 2. What are the 5 components of the SkillsUSA Emblem?
- _____ 3. Recite the SkillsUSA Creed.
- _____ 4. In your own words, how would you explain SkillsUSA to someone who has never heard of it?
- _____ 5. Recite the SkillsUSA motto and explain what it means to you.
- _____ 6. Choose 1 SkillsUSA officer position and explain their duties.
- _____ 7. Who is New York's SkillsUSA Director?
- _____ 8. Name your Area VP and the 6 state officers and their positions (president, secretary, treasurer, parliamentarian, historian, and reporter)
- _____ 9. Name the 3 components of the SkillsUSA Framework. Which one means the most to you and why?
- _____ 10. How many Skills Areas are there in New York State?
- _____ 11. What is "Skills Time"
- _____ 12. What year was SkillsUSA founded?
- _____ 13. What was SkillsUSA first called?

EXTRA: Recite the SkillsUSA Pledge



Code of Conduct Agreement

In order that everyone may receive the maximum benefits from their participation, the "Code of Conduct" must be followed at all times to respect all public and private property, including our hotel.

1. Students are to sleep in the room in which they were assigned.
2. Curfew for this conference is 11pm. Please respect the rights of others by being as quiet as possible after curfew and remain in your rooms.
3. Students are NOT to be in the rooms other than their own for any reason.
4. Drugs or alcoholic beverages are NOT allowed.
5. Students are not to leave the hotel without being accompanied by their advisor.
6. Conduct shall remain exemplary.
7. All students must keep their advisors informed of their whereabouts at all times.
8. Official I.D. badges must be worn at ALL times.
9. All members must attend, and be on time for, all general sessions.
10. The dress code must be followed at all required times.

**NEW YORK SECONDARY ASSOCIATION OF SkillsUSA NEW YORK
NATIONAL DELEGATE CANDIDATE FORM**

NAME: AGE

ADDRESS:

TOWN: ZIP:

PHONE: SkillsUSA New York AREA:

CAREER CENTER or TECH SCHOOL:

ADDRESS:

TOWN: ZIP:

CAREER CENTER or TECH SCHOOL PHONE:

ADVISOR:

Qualifications for Eligibility as a Delegate to the National Conference

CANDIDATES:

- **Must be an active SkillsUSA New York member having at least one full school year remaining in a NYS SkillsUSA chapter program prior to graduation from secondary school.**
- Must be elected by the SkillsUSA New York House of Delegates.
- Must attend all General Sessions and House of Delegate Sessions at the Annual Spring Conference.
- Must attend one week of General Sessions and House of Delegate Sessions at the SkillsUSA National Conference in the year elected. (May not arrive after the conference begins or leave before the last delegate session – Friday afternoon).
- Must be accompanied by their local SkillsUSA New York Advisor to the National SkillsUSA Conference.
- Must complete and submit this form to the New York State Secretary during the morning business session of the House of Delegates at the Annual Spring Conference.

Individual Worksheet on Website to fill out, print/or download!

TO PARENTS: If your son/daughter should become a delegate to the National SkillsUSA Conference, it will be necessary for him/her to be away from home to attend the conference. Your permission is necessary and your support is appreciated. We are sure the training and experience they will receive will be beneficial. Please sign below indicating your approval for your son/daughter's candidacy.

Signed: _____
Parent or Guardian

TO VOCATIONAL PRINCIPAL or DIRECTOR: It is essential that you be aware of the importance of the teacher/advisor's role in helping a student carry out his/her duties and responsibilities as a National Delegate. The teacher/advisor is expected to accompany the candidate to the National Conference. I certify that, in my opinion, _____ (Candidate) is qualified for the office of National Delegate, and that _____ (Advisor) will be permitted the necessary time to accompany, support and assist the candidate in carrying out the duties and responsibilities of their office.

Signed: _____
Principal or Director

TO LOCAL SCHOOL ADMINISTRATOR: If _____ (Candidate) should be elected as a delegate to the National SkillsUSA Conference, it may be necessary for this student to be absent from classes, testing and/or other school activities in order to attend. Specific dates will be forthcoming. I certify that, _____ (Candidate), in my opinion, is a viable candidate for the office of National Delegate, and will be permitted the necessary time to carry out the duties and responsibilities of this office.

Signed: _____
Local School Administrator

TO ADVISOR: The development of leadership demands a continuous effort on both the part of the student and that of the advisor. I certify that _____ (Candidate) is qualified for the office of National Delegate. I will give him/her the training, chaperoning and direction necessary to aid in fulfilling his/her duties as a delegate to the National SkillsUSA Conference.

Signed: _____
Advisor

CERTIFICATION by CANDIDATE: I hereby agree to conduct myself, at all times, in a manner befitting a SkillsUSA delegate; to perform the duties and responsibilities of my office to the best of my abilities; and to work for the good of the SkillsUSA New York Secondary Association.

Signed: _____
Candidate